

22 July 2015

Dear Sir/Madam

I hereby give notice that a Meeting of **Biggleswade Town Council** will take place on **Tuesday 28 July 2015**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7.00pm in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor  
Town Clerk

Distribution: All Town Councillors  
Notice Boards (2)  
Central Bedfordshire Council  
Bedfordshire Constabulary  
The Editor, Biggleswade Chronicle  
The Editor, Biggleswade Advertiser  
The Editor, Bedfordshire on Sunday  
County Library, Biggleswade

## **AGENDA**

### **1. APOLOGIES**

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and Central Bedfordshire Council Development Control Committee.

### **3. TOWN MAYOR'S ANNOUNCEMENTS**

### **4. MEMBERS QUESTIONS**

### **5. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

### **6. INVITED SPEAKER**

**7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For members to receive and approve the Minutes of the Council meeting held on 14 July 2015 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

**8. MATTERS ARISING**

- a. Minutes of the Council meeting held on 14 July 2015

**9 PLANNING APPLICATIONS**

- a. **CB/01874/FULL – 10 The Baulk, Biggleswade**  
Single storey side/rear extension.
- b. **CB/15/02405/FULL – Potton Road, Biggleswade Hospital, Biggleswade**  
Installation of re-placement sewage pump station.
- c. **CB/15/02460/FULL – Potton Road, Land fronting Potton Road Nurseries, Biggleswade**  
Erection of new sub-station to front of plots 102 & 103.
- d. **CB/15/02476/FULL – Hitchmead Road, Ivel Valley School Secondary Site, Biggleswade**  
Replacement of existing chain-link boundary fencing with new 2 m high palisade fencing.
- e. **CB/15/02600/full – 60 Derwent Avenue, Biggleswade**  
Two storey side extension and single storey front following demolition of side garage.
- f. **CB/15/02307/ADV – London Road, Unit F, Retail Park**  
Advertisement: 2 No. fascia illuminated signs & 4 No. illuminated totem logo signs to existing totems.

**10. ACCOUNTS**

**a. Financial Administration**

For members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 31 May 2015.
- ii. Summary of Income & Expenditure.
- iii. Current Bank Account, receipts and payments to 31 May 2015

- b. For members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 30 June 2015.
- ii. Summary of Income & Expenditure.
- iii. Current Bank Account, receipts and payments to 30 June 2015

**11. ITEMS FOR CONSIDERATION**

**a. Bedfordshire Constabulary**

For members to receive Crime Figures from Bedfordshire Police.

**b. Central Bedfordshire Community Infrastructure Levy (CIL) Draft Charging Schedule public consultation**

Central Bedfordshire Council is publishing the CIL Draft Charging Schedule from Monday 13 July 2015 for a period of six weeks until Monday 24 August and are inviting you to express your views by taking part in the consultation.

Information about the document and the Publication stage is attached.

The Council is also consulting on the Planning Obligations Strategy during the same period.

c. **Biggleswade Green Wheel Development Group**

To nominate two Councillors to serve on the Biggleswade Green Wheel Development Group.

More information is attached.

d. **Splash Park Committee**

- (i) To elect a member of the Town Council to the Splash Park Committee
- (ii) To elect a substitute to the Splash Park Committee.

e. **The Gambling Act 2005 - Review of Statement of Principles**

Central Bedfordshire Council (as the Licensing Authority) is required by law to review its gambling policy on a three yearly basis.

The current policy is due for renewal in January 2016.

Central Bedfordshire Council are proposing only minor changes to reflect current legislation and would welcome your views on the amended policy.

The consultation runs from 20 July 2015 to 9 October 2015.

All comments should be submitted by Friday 9<sup>th</sup> October 2015.

f. **Charity Rugby Fun Day in aid of Biggleswade Splash Park**

Biggleswade Town Councillors have been invited to a Charity Rugby Fun Day in aid of the Biggleswade Splash Park at Biggleswade Rugby Club on the 5<sup>th</sup> September. There will be a small reception and a short display of junior tag rugby, as well as the chance to walk around the fun day meeting the 3 Biggleswade rugby teams who are playing on the day.

g. **Alternative Site – Green Waste Collection During the Closure of Biggleswade Waste Recycling Centre**

The Town Council have been approached by waste services at CBC to ask if Council could provide an alternative site for green waste collection during the closure of the Biggleswade Waste Recycling Centre. The site that has been suggested is Dan Albone car park or an alternative.

Members are asked to consider this request.

12. **ITEMS FOR INFORMATION**

a. **Planning application outcomes**

A report detailing the outcome of recent planning applications is attached to this agenda.

b. **Planning Application CB/15/02243/FULL 12 Kitelands Road**

At the Town Council meeting 14<sup>th</sup> July 2015, the Town Council considered planning application **CB/15/02243/FULL – 12 Kitelands Road** Extension to garden fence and gates.

The Town Council strongly objected to the application on the following grounds; It was **RESOLVED** that the Town Council strongly **OBJECT** to this application on the grounds that it blocks the sight lines, encroaches the footpath and is an unacceptable safety hazard next to a school.

The Town Council also resolved that should officers be minded to approve the application that the Ward Councillors for Biggleswade call the application in.

The Town Clerk contacted Cllr Maurice Jones regarding the Town Council decision and asked that the application is called in should officers be minded to approve.

The response from Councillor Jones as follows; this application has been withdrawn as the gates/fence have been sited on highway land.

c. **Maulder Avenue Footpath**

Item 10 a Town Council meeting 14th July 2015, Maulder Avenue Footpath.

Concerns were raised that due to the lack of a footpath, Maulder Avenue has become hazardous for residents, wheelchairs, pushchairs and children en-route to school.

It was **RECOMMENDED** that the Town Clerk write to Central Bedfordshire Council and request that a footpath be put in place.

The following response has been received from CBC;

I have asked the planning officer for the site Donna Lavender to discuss with the Council's highways team and to then respond to you.

d. **Proposed Emergency Temporary Road Closure at Potton Road, Biggleswade - Update**

Central Bedfordshire Council had requested a Proposed Emergency Temporary Road Closure at Potton Road to enable Gas connection works to be carried out safely.

Central Bedfordshire Council were looking for permission to be granted to use the road stated within the diversion map attached as a diversion route.

The Town Council felt that this work should be delayed until the Eastern Relief Road has been completed.

It was **RESOLVED** that the Town Clerk write to Central Bedfordshire Council to put forward the Town Councils views.

The following response has been received from Central Bedfordshire Highways; We cannot prevent a customer from having a gas connection I am afraid. I appreciate it will cause added inconvenience but It cannot be avoided.

e. **Re-modelling of the Household Waste Recycling Centres – Update**

At the Town Council meeting 14<sup>th</sup> July the Town Council discussed the above; Members asked if we can obtain clarification of the alternative arrangements before the work is started.

The following response has been received; We are pleased to confirm that work to redevelop Biggleswade Household Waste Recycling Centre (tidy tip) at Bells Brook will commence on Monday 3 August, with the last day that the site will be open to the public being on Sunday 2 August until 5pm. Work onsite will take up to six months.

Priory House, Chicksands will be used as an alternative site for garden waste only at weekends from 8 August until October, from 9am to 5pm (final date dependant on demand). A second alternative site is still being sought and, if secured, this will be widely publicised, including information on the council website, [www.centralbedfordshire.gov.uk/redevelopment](http://www.centralbedfordshire.gov.uk/redevelopment).

As you are aware, when the redeveloped Household Waste Recycling Centre reopens in early 2016 the site will have an improved layout which will make it an easier, quicker and more convenient site to use.

f. **River Safety at the weir by Biggleswade Mill**

Following the Council meeting 14<sup>th</sup> July 2014, It was **RESOLVED** that a strong letter be written to the Environment Agency with a request for dredging and an Impact Assessment on the proposed closures of all man-made structures (including weirs) on the River Ivel.

The following response has been received;

Dear Rob

We have a river maintenance programme for rivers, streams and sea defences available from the link below

The programme shows our scheduled maintenance activities, such as:

- Essential riverbank and flood defence repairs
- Desilting of riverbeds
- Waterway access improvements
- Managing grass, trees and bushes on flood embankment

Regarding your question about the removal of weirs I have passed your enquiry to our customer team for the relevant area and they will be in touch with you shortly.

Attached; programme of works planned for the River Ivel, to be carried out between July and December 2015.

Attached a response on the programme to remove weirs from the River Ivel.

**13. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

**14. EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.